

MUNI FACULTY OF SOCIAL STUDIES

Monthly
Newsletter for
International
Students



IN THIS NEWSLETTER

Information on:

- Orientation Week
 - First Week of Classes
 - Enrollment period
 - Changes in long-term residence applications
-

WELCOME (BACK) STUDENTS!

Dear students,

It is my pleasure to welcome you back at the end of the exam period. The new spring semester is behind the corner, and I, with my colleagues at the foreign office and with all the teachers, look forward to seeing you back in classes. I wish you a pleasant and fruitful semester in which we all enjoy the joy of learning, meeting, and socializing, thus further developing the international character of education and life at FSS.

Petr Suchý
Vice-Dean for Internationalization & Student Affairs

ORIENTATION WEEK

The Spring Semester is here, and as always, it kicks off with orientation week for all new incoming students. Orientation week will take place from **4-11 of February**.

Here's what's in store for the newcomers this year:

Compulsory Activities

- Admission
- Online Orientation
- Introduction to Faculties
- Learning Agreement seminar (for Erasmus+ students)

Free For Everyone

- Second-hand Shop
- Student Activities Fair
- Sustainable Living Workshop

Paid Activities for non-buyers of Orientation week

- ESN Welcome Party
- Movie Night
- International dinner – free if you bring your national dish

Survival Czech

- Special offer outside the OW Package, only for those who buy the course
- See more information [here](#)

Activities for the OW Package Buyers:

- Pub Crawl
- Movie night
- Brno City Tour
- Priority at Second-hand Shop
- Free entry vouchers + discounts
- MU gifts
- ESN Welcome Party
- Karaoke

All new students should register to receive their individual schedule for the activities.

FACULTY INTRODUCTION

Wednesday, 8 February - part of orientation week

First year students are welcome to participate in our faculty introduction to get to know a little more about FSS, and how to get around the building. There will be two sessions, one for full degree students, and one for exchange/Erasmus students. Both sessions will have a tour of the faculty and a presentation about important FSS specific topics.

Exchange/Erasmus session:

- 10:00: Presentation in room P31
- Tour of faculty after the presentation

Full Degree student session:

- 9:30: Meet in Atrium (ground floor) of the faculty for the faculty tour
- Presentation after tour in the Aula (students will be brought from tour) at 10:00

Social Media

Faculty Social Media:

 [fss.muni.eng](https://www.facebook.com/fss.muni.eng)

 [fss_masaryk](https://www.instagram.com/fss_masaryk)

 [MUFSS](https://www.youtube.com/MUFSS)

 [MUNI_FSS](https://twitter.com/MUNI_FSS)

University Social Media:

 [fss.muni.eng](https://www.facebook.com/fss.muni.eng)

 [masaryk_university](https://www.instagram.com/masaryk_university)

 [MasarykUniversity](https://www.youtube.com/MasarykUniversity)

 [MasarykUni](https://twitter.com/MasarykUni)

SPRING 2023 SEMESTER DATES

Apply for being Enrolled in the term: 2.1..2023 - 20.2.2023
Term Enrolment: 1- 20.2.2023
Registration for courses: 2.- 31.1.2023
Course enrolment period: 1 - 12.2.2023
Enrolment for seminar groups: 1 - 26.2.2023
Course Enrolment changes: 13 - 26.2.2023
Timetable released: 24.1.2023
Teaching: 13.2.2023 - 14.5.2023
Examination period: 15.5.2023 - 25.6.2023
BA and MA state examination period: 22.5.2023 - 23.6.2023

LANGUAGE AND SPORTS CLASSES

Open to FSS Full degree and exchange students

Students can enrol in the Physical Education courses offered by University Sports Centre and take classes such as Zumba, Table Tennis, Football, etc. To see the full list of courses, visit the [FSpS website](#).

Full degree students are also able to enrol in free French and Spanish introductory language courses taught in English. Other [language courses](#) are offered at the Language Centre in Italian, Chinese, Swahili, German, and Czech, however there is a fee for these courses.

COURSES

Don't forget to change your courses by **26 February**. After this date no changes to your course schedule (adding or dropping) can be made. If you have any questions about a course, or being enrolled, please reach out to the appropriate departmental coordinator.

ERASMUS+ APPLICATIONS FOR 2023/2024.

Applications for the European Erasmus exchange study stays are currently open.

The application deadline is 23 February. Detailed information on how to apply will come from the departmental coordinators - the list of coordinators is on the next page. More information can be found on our [website](#).

PRIOR DEGREE RECOGNITION

Required for all NEW Full Degree Students

According to Czech law, all full degree students must have their prior degrees recognized in order to study in a degree program in the Czech Republic. FSS students can submit this recognition to Ludmila Polášková when they arrive, however they should be sure to have all the necessary paperwork with them from their home country.

To view the required documents, please visit our [website here](#).

Quick Reminder - Registration and Enrollment are separate actions

- **Registration:** The registration period determines the interest of students in courses. Students can obtain better time stamps for capacity-limited courses.
- **Enrollment:** During this period there is an automatic enrollment / confirmation of subjects for which enrollment conditions have been met (capacity, prerequisites, etc.). Only at the moment of enrollment do you acquire the right and obligation to study the course.

MEET THE INTERNATIONAL OFFICE STAFF



LUDMILA POLÁŠKOVÁ

Prior degree recognition,
tuition, scholarships

email: lpolasko@fss.muni.cz
room 1.13



KLÁRA NĚMEČKOVÁ

General support for new
students after their arrival

email: 217236@mail.muni.cz
room 1.14



DAGMAR HÁBOVÁ

Erasmus Coordinator,
Department Head

email: habova@fss.muni.cz
room 1.14

Contact Hours - Ludmila

Monday: 13:00-15:00
Tuesday: 13:00-15:00
Wednesday: 9:00-11:00
Thursday: 9:00-11:00

Contact Hours - Klára & Dagmar

Monday: 13:00-15:00
Tuesday: 13:00-15:00
Wednesday: 9:00-11:00
Thursday: 13:00-15:00
Friday: 9:00-11:00

MEET THE STUDY DEPARTMENT STAFF



KATEŘINA HERMANNOVÁ

Administration of Bachelor
studies in English

Phone: +420 549 495 320
E-mail: hermannova@fss.muni.cz
room 1.21

- Confirmation of Studies
- Enrollment / Registration for courses
- Study Regulations
- Matriculation Ceremony

Contact Hours

Monday: 9:00-12:00 and 13:00-15:00
Tuesday: 9:00-12:00 and 13:00-15:00
Wednesday: 9:00-12:00 and 13:00-15:00
Thursday: 9:00-12:00 and 13:00-15:00



PAVLA PAVELKOVÁ

Administration of Master
studies in English

Phone: +420 549 496 675
E-mail: pavelkova@fss.muni.cz
room 1.21

- Confirmation of Studies
- Enrollment / Registration for courses
- Study Regulations
- Graduation Ceremony

Contact Hours

Monday: 9:00-12:00 and 13:00-15:00
Tuesday: 9:00-12:00 and 13:00-15:00
Wednesday: 9:00-12:00 and 13:00-15:00
Thursday: 9:00-12:00 and 13:00-15:00

ERASMUS DEPARTMENTAL COORDINATORS

- Environmental Studies: Zbyněk Ulčák, Ph.D. (ulcak@fss.muni.cz)
- Media Studies and Journalism: Michal Tkaczyk, Ph.D. (245062@muni.cz)
- International Relations and European Studies: Mgr. Anežka Konvalinová (449212@muni.cz)
- Political Science: Michal Pink, Ph.D. (pink@fss.muni.cz)
- Psychology: Michal Čevelíček, Ph.D. (173055@muni.cz)
- Social Policy and Work: Dr. Blanka Plasová (plasova@fss.muni.cz)
- Sociology (Gender Studies and Social Anthropology): Csaba Szaló, Ph.D. (szalo@fss.muni.cz)

THE MUNICIPAL WASTE FEE IN BRNO IN 2023

INFORMATION FOR FOREIGN NATIONALS

Since 1/1/2013 the local fees for municipal waste in Brno have had to be paid for by:

- all foreign nationals (both EU and non-EU) residing in Brno for longer than 3 months

The fee is to be paid for by each person.

The above mentioned fee payers are obliged to:

1. pay for the fee in due time (if the fee is not paid for in due time, it may be increased up to three times the fee)
2. to report this fact to the fee administrator (electronic forms are available at www.brno.cz/odpady); failing the reporting duty may result in a fine imposed by the fee administrator. In the administration of tax all meetings are to be conducted and all documents are to be produced in Czech.

FEE RATE 670 CZK per payer for the calendar year 2023 - FEE TO BE PAID BY 31/5/2023

You can make the payment from January already.

Concerning a duty to pay the fee arising in the period from 1/5 to 31/12, a proportionate part of the fee is payable by the last day of the month following the month in which the duty to pay the fee arose.

ACCOUNT NUMBER

111220022/0800 (Česká spořitelna, a.s.), the payment reference number ("variabilní symbol") is the personal identification number of the fee payer.

ONLINE PAYMENT AT at municipal e-shop: www.brnoid.cz First you need to register there if you are new in the country.

PAYING FOR THE FEE AT THE CASH DESK

Address: Šumavská 33 (building A, 9th floor).

When making a payment in cash at the cash desk, you need to know the name and surname, address and date of birth for each of the fee payers that you are making the payment for.

CONTACT INFORMATION

- In person: Šumavská 33 (building A, 9th floor), on business days Monday, Wednesday: 8:00 – 17:00 and Friday: 8:00 – 12:00
- By telephone: 542 174 301, 542 174 304, 542 174 305, 542 174 306, 542 174 300
- In writing: Odbor životního prostředí MMB, Kounicova 67, 601 67 Brno
- E-mail: odpady@brno.cz If changing an address, it is recommended to announce it to this email.